



PROJECT GUIDELINES

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About The Dreamcatcher Charitable Foundation

The Dreamcatcher Charitable Foundation will lead the way to enhance First Nations communities and people through contributions that will be of benefit socially, culturally, healthfully, and economically in a wholistic manner. The Dreamcatcher Charitable Foundation is independent and is governed by a Board of Directors. The Foundation will contribute to eligible applicants in the areas of:

- **Sports and Recreation**
- **Educational support**
- **Health**
- **Arts and Culture**

A detailed description of each Funding Sector is provided at the end of these Guidelines, followed by an Application Form. The Dreamcatcher Charitable Foundation was created by Grand River Enterprises in partnership with First Nation retailers. Grand River Enterprises is a private-sector business located on the Six Nations of the Grand River.

ELIGIBILITY

Who we will fund:

- Status members only
- Must be non-profit
- Individual band members
- Community groups and organizations
- Minor sports teams
- Special events
- Elite adult teams

Who we will NOT fund:

- For-profit organizations
- Political/territorial organizations
- Tribal councils
- Band councils
- Businesses
- Adult recreational teams
- Government agencies
- Third-party applications will not be accepted
- Reimbursements

CRITERIA: Preference will be given to projects involving youth under the age of 25.

The Objects of the Foundation are:

- 1.) To address risk factors faced by First Nations youth including juvenile delinquency, substance abuse and suicide, by:
 - a) providing scholarships bursaries and grants to attend educational programs; and
 - b) providing equipment, facilities and opportunities to participate in structured recreational, and/or organized sporting activities
- 2.) To promote good health care and ensure the proper provision of medical and health care services for the benefit of all First Nations members in Canada.
- 3.) To educate and raise awareness concerning First Nations language, history, spirituality and culture among First Nations youth by:
 - a) providing grants for attendance at traditional First Nations activities or events, established arts and cultural institutions, language programs and traditional theatrical or dance performances and instruction; and
 - b) providing educational materials and training for the benefit of youth

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PROJECT DESCRIPTION

- Must provide the title/name of your project
- Must identify the location of the project
- Must identify a start and completion date
- Must provide a brief description of the project

BENEFIT

- Must provide a brief description of how the Dreamcatcher Charitable Foundation will benefit you or your community (e.g., providing role models, increasing fitness, leadership development, self-improvement, self-esteem, increased community participation, community pride, etc.)

COMMUNITY SERVICE

- The intent of Community Service is to have applications give back to their community in the form of volunteerism at activities inside their own community. This will encourage young applicants to volunteer at community activities in the present and future
- Applicant must provide a description and name of the group, activity or organization that they will be volunteering for (e.g., assisting with a minor sports organization, a school, a pow-wow, or community events, helping seniors, community beautification, etc.). A minimum of four hours of volunteerism is required
- Must provide letters verifying completion of Community Service. Failure to complete this form will affect future applications
- Cannot be the activity that was submitted on your application

BUDGET

- Must submit a budget itemizing all expenses and costs
- Must identify all other sources of funding, including personal contributions and fundraising
- Must provide supplier quote(s)

FINANCIAL NEEDS BUDGET SHEET

- Must provide most recent tax summary for both parent(s)
- If a tax summary is unavailable, a cheque stub from your recent employer will do
- Identify appropriate areas with checkmarks
- Fill in monthly income sources
- Fill in monthly expenses

REFERENCES

- Must provide the name of three references including a mailing address, telephone number, fax number and email address. References must be individuals other than those signing the application form. Letters from these references are optional
- Only the first three letters of support/recommendation will be accepted; others will be disregarded

ACKNOWLEDGEMENT

- You must provide a description of how you will acknowledge the contribution of the Dreamcatcher Charitable Foundation and the contributors to the Dreamcatcher Charitable Foundation (e.g., appreciation certificate, newspaper ad, plaque, photo, etc.).

PROOF OF MEMBERSHIP

Copies of applicants status cards (front and back including your 10-digit Band number) must be submitted for the following:

- **For individual applicants:** Actual individual applicant
- **For group/team applicants:** Both persons who signed the application
- You can be both the contact person and the person who signed the application

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REPORTING REQUIREMENTS

- Must provide a written report indicating the outcomes of the project
- Must submit proof of your acknowledgement of the contribution of the Dreamcatcher Charitable Foundation (e.g., appreciation certificate, newspaper ad, plaque, photo)
- These reports must be submitted to the Dreamcatcher Charitable Foundation **within one month** of project completion
- Failure to meet these Reporting Requirements **will result in future applications not being accepted** by the Dreamcatcher Charitable Foundation
- For minor sports team an attendance report may be required

OPERATIONAL GUIDELINES

- The operating year of the Dreamcatcher Charitable Foundation is April 1 to March 31 of each year
- **Approved funds will be provided directly to the supplier**
- Applicants may reapply from year to year in any sector
- Applicants may submit one application per sector per year, with the exception of the Sports and Recreation sector where applications are accepted every six months (summer sports from February 1 - July 31; winter sports from August 1 - January 31)
- Applications may be accepted for special events of a regional, national or international nature
- Application form must be signed by at least two individuals who are over the age of majority (19 years of age)

APPLICATION DEADLINES

All deadlines are at 2:00 p.m. on the deadline date

Applications must be submitted a minimum of one month prior to your event or commencement of your project. Notification of approval or denial will be provided four to six weeks after receipt in office.

Only one application per sector per fiscal year (April 1 - March 31) in the **Health Sector** and the **Arts & Culture sector**.

Below are the specific sector deadlines:

• **SPORTS AND RECREATION SECTOR** applications will be accepted according to application deadlines.

- **Summer Deadline:** July 31, 2017

- **Winter Deadline:** January 31, 2018

• **EDUCATION SECTOR:** September start has a July 14, 2017 deadline; January start has an October 13, 2017 deadline. Applications that span more than one year are eligible; however, applicants must reapply each year.

[SEE APPLICATION FORM AND FINANCIAL NEED BUDGET SHEET AT BACK OF DOCUMENT TO FIND OUT HOW TO APPLY TO THE DREAMCATCHER CHARITABLE FOUNDATION]

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Dreamcatcher Charitable Foundation: The Funding Sectors

1. SPORTS AND RECREATION SECTOR

The main focus of this sector is on community-based activities and special events that create opportunities for youth to participate in a wide range of sports and recreation activities with the goal of developing our youth as future leaders of our communities.

Who/what we will fund

- Minor sport teams
- Individual athletes, 25 years of age and under
- Special events (e.g., provincial championships, all-Ontario tournaments, NAIG, national tournaments)
- Elite athletes (all ages)

Eligible costs

- Equipment (no apparel)
- Registration fees
- Awards
- Facility rental (e.g., ice time, gym, floor time)

Who/what we will NOT fund

- Adult recreational teams
- Activities involving alcohol
- Recreational leagues
- Third-party applications will not be accepted

Ineligible costs

- Debts
- Operating costs including salaries
- Accommodations and gas
- Honoraria/per diem
- Reimbursements
- Officials fees

This list is not all-encompassing and the final decision rests with the Board of Directors. Schools or groups (including sports) must provide a roster with first and last names, date of birth and band numbers.

2. ARTS AND CULTURE SECTOR

The main focus of this sector is on arts (including the performing arts), cultural and language activities and special events that create opportunities for youth to participate in a wide range of activities with the goal of developing our youth into future leaders.

Who/what we will fund

- Individual performers
- Attendance at established arts and cultural institutions
- Special events (ie. championships, competitions, pow-wows, dance performances)
- Language programs and activities (not including salaries)

Eligible costs

- Registration fees
- Lessons
- Awards
- Facility rental (e.g., theatre, dance studio)
- Supplies/equipment

Who/what we will NOT fund

- Individual dance regalia
- Individual attendance at conferences, workshops, seminars
- Band councils, PTOs, tribal councils
- For-profit businesses
- Government agencies
- Activities involving alcohol
- Third-party applications will not be accepted
- Art shows

Ineligible costs

- Debts
- Operating costs including salaries
- Honoraria/per diem
- Reimbursements

This list is not all-encompassing and the final decision rests with the Board of Directors.

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3. EDUCATION SECTOR

The main focus of this sector is on educational activities to support and encourage youth to pursue and complete their education with the goal of developing our youth as future leaders of our communities. We view education as the primary responsibility of the federal government and/or Chief and Council and provide limited assistance under very unique circumstances. Applications accepted twice yearly – September start: July deadline; January start: October deadline.

Who/what we will fund

- Individual students (elementary, secondary, post-secondary levels) from low-income families or special-needs students
- Individual students for very unique courses and/or under very unique circumstances
- Student exchanges
- Attendance at established educational institutions (Canada and international)
- Organized school events and trips

Eligible costs

- Computers for special-needs students
- Post-secondary (e.g., tuition)
- Tutoring for documented special-needs students
- Facility rental (e.g., lab)

Who/what we will NOT fund

- Computers/laptops for general education purposes
- Living allowances and tuition in excess of your First Nation education department allocation
- Post-secondary at U.S. institutions under regular circumstances (i.e., living allowances)
- Individual attendance at educational conferences, workshops, seminars and training institutions
- Employment training
- Band councils, PTOs, tribal councils
- For-profit businesses
- Government agencies
- Third-party applications

Ineligible costs

- Debts
- Operating costs including salaries
- Honoraria/per diem
- Student loans
- Research projects (e.g., curriculum development)
- Reimbursements

This list is not all-encompassing and the final decision rests with the Board of Directors. Schools or groups (including sports) must provide a roster with first and last names, date of birth and band numbers.

4. HEALTH SECTOR

The main focus of this sector is on health activities that assist individuals with health needs and services that supplement existing health programs and services.

Who/what we will fund

- Individuals
- Established health facilities
- Special events (e.g., heart and stroke walk, diabetes initiatives, health fairs)
- Special equipment

Eligible costs

- Equipment (e.g., wheelchair)
- Supplies (e.g., hearing aids)
- Travel
- Accommodation
- Home renovations for handicap access or special needs (i.e., wheelchair ramps)

Who/what we will NOT fund

- Individual attendance at conferences, workshops, seminars
- Benefits covered by NIHB and other health plans
- Non-essential cosmetic procedures
- Attendance at health conferences, workshops, seminars
- Third-party applications will not be accepted

Ineligible costs

- Debts
- Operating costs, including salaries
- Research projects (i.e. surveys)
- Honoraria/per diem
- Reimbursements
- Drugs

This list is not all-encompassing and the final decision rests with the Board of Directors.

How to apply

Applicants must complete an Application Form which must be received by 2:00 p.m. on the deadline date to:

Mailing Address:

Dreamcatcher Charitable Foundation, P.O. Box 659, Ohsweken, Ontario N0A 1M0

Courier Address:

Dreamcatcher Charitable Foundation,
c/o Iroquois Lacrosse Arena,
3201 Second Line Road,
RR6, Hagersville, Ontario N0A 1H0

Telephone: (905) 768-8962 | Toll Free: 1-866-508-6795 | Fax: (905) 768-8963

Website: www.dcfund.ca | Email: info@dcfund.ca

Application forms are available at the Dreamcatcher Charitable Foundation office or on the website (dcfund.ca). This application form must be submitted by person, mail or courier to the Dreamcatcher Charitable Foundation at the above address. Faxed or e-mail applications are NOT accepted.



APPLICATION FORM

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PLEASE REFER TO APPLICATION GUIDELINES PRIOR TO COMPLETING. PLEASE ENSURE APPLICATION IS COMPLETE WHEN RECEIVED BY OUR OFFICE OR IT WILL BE RETURNED FOR COMPLETION. APPLICATIONS MUST BE SUBMITTED ON THIS DREAMCATCHER FORM. REPRODUCTIONS OR DUPLICATIONS WILL NOT BE ACCEPTED.

Applicant name
(Name of group or individual)

First Nation

Applicant age(s)
(Team or individual)

Parent's name
(If applicant is under 19 years of age)

Contact person

Mailing address

Home phone Work phone Cell phone.....

Fax Email.....

OFFICE USE ONLY: APPLICATION NUMBER

PLEASE CHECK THOSE AREAS THAT APPLY TO YOUR APPLICATION:

Minor sports team

Individual Band member

Non-profit

Community organization

PROJECT INFORMATION

Title/name

Location
(Specific location of project/activity)

Start date

Completion date

(continued on next page)

BENEFITS

How will your project/application benefit you or your community? Check where applicable:

- Role model creation Increased fitness Self-improvement/esteem
- Leadership development Community participation Community pride
- Improved health Other

Please specify:

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COMMUNITY SERVICE

Provide specific name of group, activity or organization that you will be volunteering for. A minimum of four hours of volunteering per individual is required. Community Service is to be completed upon approval of funds. Must provide letters (including team/group list of those whom volunteered) verifying completion of Community Service upon request. Failure to complete Community Service will effect future applications. **NOTE: Community service cannot be the activity that was submitted on your application.** Check applicable service:

- Sports team/organization School Church Elderly Dinners/luncheons
- Community beautification Pow-wow Holiday event Special event/other

Please specify name of team, organization, school, church, event, community, etc.:

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Have you been approved for funding by the Dreamcatcher Charitable Foundation before? If yes, did you complete all your reporting requirements?

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ACKNOWLEDGEMENT

Must provide a clear description of how you will acknowledge the contribution of the Dreamcatcher Charitable Foundation (e.g., appreciation certificate, newspaper ad, plaque, photo, etc):

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BUDGET – *MUST BE COMPLETED*

(Please provide quotes or estimates, do not submit invoices or receipts until requested)

PROJECT COSTS

AMOUNT

Please list **ALL** costs required to complete your project/event

.....	\$
.....
.....
.....
.....
.....
.....
.....

TOTAL COSTS ►

\$

OTHER PROJECT FUNDING

AMOUNT

Please list **ALL** other funding sources, confirmed or anticipated, for your project/event

..... <i>(Fundraising)</i>	\$
..... <i>(Personal/Donation)</i>	\$
..... <i>(Grants, Chief & Council, Rama Funds, other etc.)</i>	\$
.....

Total Other Project Funding

\$

Balance of funding required

(Total costs less total other project funding)

\$

Amount being requested from the Dreamcatcher Charitable Foundation ►

\$

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REFERENCES *MANDATORY*

Mandatory, references must be over 19 years of age and must be individuals other than those who have signed the Application Form. Three references must be LISTED, however, actual reference letters are preferred, but not mandatory. References can be personal, community, character- or business-related. Only three letters of support/ recommendation will be accepted, others will be disregarded.

1. Title/Name

Mailing address

.....

Home Phone Work phone Cell phone.....

Fax Email.....

2. Title/Name

Mailing address

.....

Home Phone Work phone Cell phone.....

Fax Email.....

3. Title/Name

Mailing address

.....

Home Phone Work phone Cell phone.....

Fax Email.....

DECLARATION

- I/We agree to provide the necessary documents as required/requested (ie. financial statements, supplier quotes)
- I/We agree that if our Application is approved, I/We will meet the Reporting Requirements as outlined in the Project Guidelines. We understand that failure to meet the Reporting Requirements will affect any future applications we may wish to submit to The Dreamcatcher Charitable Foundation.
- I/We confirm that the information contained in this application and the accompanying documents is true, accurate and complete.
- I/We agree that any photos taken or submitted in regards to this application can be used for the purposes of the Dreamcatcher Charitable Foundation.

PROOF OF MEMBERSHIP

Copies of status cards (**front and back including your 10-digit Band number**) must be submitted for the following:

- Individual applicants:** 1) Actual individual applicant.
- Group/team applicants:** 1) Contact person; 2) Both persons who signed application.

*You can be both the contact person and the person who signed the application.

Schools or groups (including sports) must provide a roster with first and last names, date of birth and band numbers.

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APPLICATION INFORMATION CHECKLIST

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	All sections complete
<input type="checkbox"/>	<input type="checkbox"/>	Community Service section complete
<input type="checkbox"/>	<input type="checkbox"/>	Budget page - Other project funding listed
<input type="checkbox"/>	<input type="checkbox"/>	Three references listed
<input type="checkbox"/>	<input type="checkbox"/>	Copies of status cards included as required
<input type="checkbox"/>	<input type="checkbox"/>	Application signed by two individuals over the age of majority for all applications

SIGNATURES

This application form must be signed by at least TWO individuals over the age of majority (19 years of age) for both individual and group applications. Signers **cannot** be the same people you listed as a reference.

1. Name

.....
(Please print) (Signature)

.....
(Title/Relationship to Applicant) (Date)

2. Name

.....
(Please print) (Signature)

.....
(Title/Relationship to Applicant) (Date)

This application form must be submitted by person, mail or courier to Dreamcatcher Charitable Foundation at the following address (Faxed or e-mailed applications are NOT accepted).

Mailing Address:

Dreamcatcher Charitable Foundation,
P.O. Box 659,
Ohsweken, Ontario N0A 1M0

Courier Address:

Dreamcatcher Charitable Foundation,
c/o Iroquois Lacrosse Arena,
3201 Second Line Road,
RR6, Hagersville, Ontario N0A 1H0

Telephone: (905) 768-8962 | Toll Free: 1-866-508-6795 | Fax: (905) 768-8963
Website: www.dcfund.ca | Email: info@dcfund.ca

This original form (including the Financial Need Budget Sheet) must be received by Dreamcatcher Charitable Foundation by 2:00 pm on the deadline date.

